

Goldfish Telecom – Telephone Number Porting Request Form

1. **VERY IMPORTANT:** before you submit this Porting Request please ensure that the phone number being ported does not also supply your broadband internet. Otherwise, when you port the number you will lose your internet connection. If this is the case, you will need to get your telecoms provider to transfer your internet to another number.
2. If your phone line is currently an ISDN line, please ensure that you provide both numbers on the porting form (both numbers will be ported).
3. Please enclose a copy of the front page of your most recent telecoms bill with the form.
4. Please email the form and your phone bill to support@goldfish.ie. If you have any problems scanning or emailing the form then please call Goldfish on 01 5547888
5. Please complete the form fully and legibly, in block capitals. Porting requests containing incomplete or invalid information will be rejected.

What happens next?

Having returned this form to Goldfish, we will arrange a time and date with your current provider to port the number/s. We will contact you in advance of this date to advise of the details.

Porting of telephone numbers can typically take one working week to complete. However, ISDN lines can take up to two working weeks, so please plan accordingly. If you have a specific date that you would like the Porting of your numbers to take place, then please let us know and we will try to ensure your request is adhered to. However, we cannot guarantee a date because we rely on your current provider to port the numbers and ensure that your calls are routed correctly.

To: Goldfish Telecom Ltd.

Your Name:	
Name of Your Company:	
Your Company's Address:	
Current Telephone Company:	
Your Account Number with your current telephone company:	
Phone numbers to be ported (please us a separate sheet if required):	

This is to certify that it has been decided to port the above numbers to Goldfish Telecom Ltd, to whom I give authority to act on our behalf in this matter. I recognise that it is my responsibility to arrange cessation of, or changes to, any other services if required.

Print Name: _____ Signature: _____

Date: _____

Goldfish Telecom Ltd, Yarra Yarra, Beach Road, Greystones, Co. Wicklow, A63X954
Tel: 01 554 7888 **Website:** goldfish.ie
Registered Number: 483641 **VAT Number:** 9476030W

